

Oklahoma Education Equivalency Review

Application for Marital and Family Therapist (MFT)

**This application form is interactive.
Download the form to your computer to fill it out.**



CENTER FOR
CREDENTIALING
& EDUCATION™

3 TERRACE WAY
GREENSBORO, NORTH CAROLINA 27403-3660 USA
TEL: 336-482-2856 * FAX: 336-482-2852
www.cce-global.org * cce@cce-global.org

The Center for Credentialing & Education, Inc. (CCE®) values diversity.
There are no barriers to certification on the basis of gender, race, creed, age, sexual orientation or national origin.

CCE and NBCC are registered trade and service marks of the National Board for Certified Counselors, Inc.

The Center for Credentialing & Education, Inc. (CCE), on behalf of the state of Oklahoma, performs the education equivalency review for licensed marriage and family therapist candidates with degrees from educational programs not accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE). Any correspondence outside of the education equivalency review should be directed to the state of Oklahoma at (405) 522-3696.

CCE's review is based on Oklahoma Administrative Code for LMFT 86:15-5-3 Academic and experience requirements. The Oklahoma Administrative Code for Licensed Marital and Family Therapist is available online at: <https://oklahoma.gov/behavioralhealth/acts-and-regulations.html>

Applications will be held open for three years from the date of initial review. Please note that CCE cannot return or duplicate an application. Prior to submitting your application to CCE, please make a copy of it for your records.

HOW TO CONTACT CCE

Telephone: 336-482-2856

Telephone Hours: 8:30 a.m. to 5 p.m. Eastern time; 7:30 a.m. to 4 p.m. Central time (Monday–Friday)

E-mail: cce@cce-global.org

Fax: 336-482-2852

Send written correspondence to: CCE • 3 Terrace Way • Greensboro, NC 27403-3660

Reviews are conducted in order of receipt and completed within six weeks. Failure to include all required items listed on page 3 will result in the need for additional reviews. Each subsequent review takes six weeks from the date of document receipt.

In order to protect candidates from miscommunication or misinformation, CCE asks applicants to submit in writing any questions regarding their education review. Questions can be sent via e-mail, postal mail or fax. CCE responds to all questions in the order they are received.

Applicant Appeal of CCE Review Results

As an applicant for licensure education review, you have the right to appeal the findings on the education review completed by CCE. Please be aware that all applications for education equivalency review in Oklahoma are reviewed by CCE, which is the contracted agent for the Oklahoma State Board of Behavioral Health Licensure, and the credential review is based on Oklahoma Administrative Code for LMFT 86:15-5-3 Academic and experience requirements. These requirements must be met in full.

After the Oklahoma Board reviews the documents and has made the final decision regarding the appeal, a letter will be sent from the OK Board to the applicant. It is the applicant's responsibility to send a copy of the letter received from the Board to CCE. Note: CCE cannot proceed with the application until the letter is received.

1. Type or clearly print all information. Complete all sections.
2. Sealed, official graduate transcripts are required.
3. Include course descriptions copied from the academic catalog for the year in which the courses were completed.
4. Complete application and mail to CCE at CCE C/O Deluxe First Citizens Bank Lockbox 96865 6125
Lakeview Rd., Suite 800, Attn: Oklahoma Educational Equivalency Review, Charlotte, NC 28269 • Fax:
336-482-2852

Applicant's Name (First, Middle, Last)		Date of Birth
Address		
City	State	Zip Code
Telephone Number	Email Address	
Name of Educational Institution		
Address of Educational Institution		
City	State	Zip Code
Date of Admission	Date Degree Granted	
Level of Degree Granted	Discipline/Program Title	

LMFT ACADEMIC WORKSHEET

Applicant's Name: _____ Date: _____

University: _____ Degree: _____

Theoretical Foundations of Marital and Family Systems – at least three (3) courses which deals with one or more of the following areas: family life cycle; theories of family development; marriage and/or the family; sociology of the family; families under stress; the contemporary family; family in a social context; the cross-cultural family; youth/adult/aging and the family; family subsystems; individual, interpersonal relationships (marital, parental, sibling).

1. _____

2. _____

3. _____

Assessment and Treatment in Marital and Family Therapy – at least three (3) courses which deals with one or more of the following areas: family therapy methodology; family assessment; treatment and intervention methods; overview of major clinical theories of marital and family therapy such as: communications, contextual, experiential, object relations, strategic, structural, systemic, transgenerational.

1. _____

2. _____

3. _____

Human Development – at least three (3) courses which deals with one or more of the following areas: human development; personality theory; human sexuality, psychopathology. At least one (1) course must be in psychopathology or abnormal human behavior.

1. _____

2. _____

3. _____

Ethics and Professional Studies – at least one (1) course which deals with one or more of the following areas: professional socialization and the role of the professional organization; legal responsibilities and liabilities; independent practice and interprofessional cooperation; ethics; family law.

1. _____

Research – at least one (1) course which deals with one or more of the following areas: research design, methods, statistics; research in marital and family studies and therapy.

1. _____

Practicum/internship – at least one (1) course of an organized practicum or internship with at least three hundred (300) clock hours in marital and family therapy with planned experiences providing classroom and field experience with clients under the supervision of college or university approved marital and family therapy professionals.

1. _____

PLEASE NOTE: All graduate course work applied toward licensure shall be from a regionally accredited college or university recognized by one of the following six regional accrediting associations: The New England Commission on Higher Education (NECHE), The Middle States Association of Colleges and Schools (MSCHE), The Higher Learning Commission (HLC), The Northwest Commission on Colleges and Universities (NWCCU); The WASC Senior College and University Commission (WSCUC), The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), or their predecessors or successors.



Oklahoma Education Equivalency Payment Voucher

PLEASE NOTE

- All fees must be paid in U.S. dollars.
- All fees are nonrefundable and nontransferable.
- Review results will be sent six weeks after application receipt.
- You will be notified in writing of your status and informed if further information is needed.
- Please make check or money order payable to CCE.

METHOD OF PAYMENT

Applicant's Name: _____

Telephone: DAY: _____ EVENING: _____

☐ Enclosed is a check or money order payable to CCE in the amount of \$150.

☐ Please charge the credit card listed below in the amount of \$150.

Card Type: ☐ VISA ☐ MasterCard ☐ American Express

Name on Card: _____

Account

Number:

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Card Security Code (from back of card):

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Expiration
Date:

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 /

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Cardholder Signature: _____ Date (mm/dd/yyyy): _____

SUBMIT YOUR APPLICATION AND PAYMENT

- Mail: CCE C/O Deluxe – First Citizens Bank Lockbox 96865 6125
Lakeview Rd., Suite 800 Charlotte, NC 28269
- Fax: 336-482-2852